

WORSHIP ARTS



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WELCOME TO WORSHIP ARTS

YOU ARE AWESOME

Seriously. We mean it. You are awesome. Your desire to serve God and volunteer at Bridgeway is really awesome. We know you have busy lives and lots to do, so the fact that you want to plug in with Worship Arts and worship and serve and honor God alongside us means a lot to all of us.

WE ARE A FUN CREW

We think we are funny. We laugh a lot. We tease. We kid. We care. Because honestly, leading worship and facilitating learning and growing in services is hard work. There's a lot at stake each weekend.

But the weight of the work should always be met with light-heartedness. We will work together, laugh together, cry together, and pray together. We will be a community. We will serve.

Sometimes the hours are long. Sometimes we get frustrated. But at the end of the day, we are brothers and sisters and partners in ministry, and our love for Christ and our desire to grow will give us the grace and strength and fun we need to be a team.

WE CAN TRAIN YOU

The emerging Worship Arts team is not one-size fits all. There are some very unique and specific skill sets required in some areas. But we are commitment to working with you to explore your potential roles within the team, and to helping you find a good fit (even if it's in a different ministry.) We are also committed to training you further in your skill sets, and letting you spread your wings into new areas of service.

THE CREW MENTALITY

In order for this to work, we will all need to function as a professional, cohesive crew. What does that mean? It means we pray for one another. We honor our commitments and show up on time. We work to keep our hearts focused and our behavior above reproach in every aspect of our lives. We ask for help when we need it. We don't tear down other team members or congregants. We lift one another up when we see they need a hand.

Most importantly, we keep our eyes on Christ and we give our best to Him each and every day.

THE TEAM CAPTAINS

Jake Owen - jake@bridgewaychristian.org

Rachel Clark - rachel@bridgewaychristian.org

Eric Camera - ecamera@bridgewaychristian.org

Jeff Eberhardt - jeberhardt@bridgewaychristian.org

Brian Lisk - blisk@bridgewaychristian.org

WORSHIP ARTS TEAM EXPECTATIONS

LEADING

As a team of Worship Leaders (this includes everyone from musicians to ClickIt Ops and beyond) we must maintain a level of commitment and leadership across the board. We must strive to keep our eyes on God and our hearts firmly in His hands.

PRACTICAL RESPONSIBILITIES

- Regular attendance of Bridgeway
- Promptness to all rehearsals, services, and scheduled events
- If unable to participate during a scheduled week contact your team leader to allow time to adjust or find replacement
- Block out vacation and unavailability on Planning Center as far out as possible for easier scheduling
- Confirm all dates scheduled (and available) on Planning Center
- Check all emails from and actively correspond with the Bridgeway Worship Arts Team
- Join The City and maintain communication with your team
- Maintain a healthy, authentic, and uplifting presence on social media and in public arenas
- Interact positively with other team members and with congregation
- Use appropriate dress (as determined by Worship Pastor or Bridgeway leadership)
- Attendance of Worship Team events unless arrangements are made prior

PERSONAL RESPONSIBILITIES

- A servant heart
- Sensitivity to Holy Spirit
- Vital, growing, relationship with God, through Jesus Christ, unencumbered by habitual, unconfessed sin
- Must recognize themselves as leaders both on and off the stage
- Ability to interact and accommodate needs of other team members
- Willing to expand your abilities through avenues such as personal practice, additional training, attending conferences, etc.
- Maintain a teachable spirit, open to insight and constructive criticism from others



WORSHIP LEADER

POSITION DESCRIPTION

The Worship Leader is anyone on the Worship Team and is responsible for leading people into a growing relationship with Jesus Christ; drawing them into authentic worship by pointing to Him through Gospel-truths, artistic expression, and lives that reflect His character both on and off the stage

TIME REQUIREMENTS

Team members are required (when scheduled) to be at the midweek rehearsal on Wednesday at 6:30pm (Thursday at 6:30pm for On-Site Rocklin), weekend rehearsal/soundcheck on Saturday at 1:30pm (Not required for On-Site Rocklin), all Saturday services, soundcheck on Sunday at 8:00am (7:00am rehearsal/soundcheck for On-Site Rocklin), and all Sunday Services. All times are subject to change as specified by Weekend Leader(s)

RESPONSIBILITIES

- Leading the congregation in worship through music each week
- Adequately review and prepare all music to the best of your ability prior to rehearsal
- All worship related issues, concerns, and questions should be discussed with Worship Pastor
- Unless provided by the church, everyone is responsible for providing their own gear. Gear must be maintained by it's owner and meet the expectations of the weekend set

QUALIFICATIONS

- Servant heart, willing to submit to authority of the church leadership and Worship Pastor and a sensitivity to Holy Spirit
- Maintain a teachable spirit, open to insight and constructive criticism from others
- Comfortable being seen and heard as you contribute to leading worship, while maintaining a humble attitude
- Must recognize themselves as leaders both on and off the stage
- Musical versatility
- Proficient in vocal technique and control (VOCALISTS)
- Ability to harmonize and hold vocal part on their own (VOCALISTS)
- Understand, read, and play chord structures and rhythms (INSTRUMENTALIST)
- Ability to interact musically with and have sensitivity towards other team members
- Confident and authentic stage presence
- Demonstrate a certain level of skill as determined by the Worship Pastor

TEAM STRUCTURE

There will be anywhere from 30-50 positions available. Staff liaison is Jake Owen

SERVICE DIRECTOR - WORSHIP CENTER

POSITION DESCRIPTION

The Service Director is the primary director and connection point for all parties involved with weekend services. They coordinate worship, click-it, sound and lighting teams and speakers (pastor) before and during each service. The goal is to facilitate authentic worship free of distractions.

TIME REQUIREMENTS

Service Directors serving in Worship Center are required to be on campus by 2pm on Saturdays to connect with all volunteers and prepare and lead 3pm. Directors will serve all weekend for all four services, at least x1 every six weeks.

RESPONSIBILITIES

- Check in all teams, pastor, & guest speakers at least 10 minutes prior to service
- Assure that all speakers have mic in hand, know where to stand, and when to proceed to the stage
- Be the point of contact and primary problem-solver for any technical staff issues such as equipment failure, staff not showing up, etc.
- Time each segment of the service and assess if changes need to be made prior to the next service
- Advise team members when changes need to be made to keep the service on schedule
- Continuously look for opportunities to improve the worship experience for the congregation

QUALIFICATIONS

Service Directors must be able to work creatively, think strategically and communicate effectively. The Director must also:

- Have a passion for worship
- Have a working knowledge of sound, video, and click-it
- Be a proven leader with good communication skills
- Be organized and able to manage multiple projects at once
- Be experienced at process improvement and project management
- See the details that others might miss, yet be a big-picture leader
- Be hard-working, but know how to have a good time; must have a sense of humor

TEAM STRUCTURE

There will be 4-6 Service Director Positions Open, with a Team Lead. Staff liaison is Rachel Clark.

SERVICE DIRECTOR - ON-SITE ROCKLIN

POSITION DESCRIPTION

The Service Director is the primary director and connection point for all parties involved with weekend services. They coordinate worship, click-it, sound and lighting teams and speakers (pastor) before and during each service. The goal is to facilitate authentic worship free of distractions.

TIME REQUIREMENTS

Service Directors serving in On-Site Rocklin are required to be on campus for morning rehearsals, at 7:00am. On-Site Service Directors will be serve Sundays for two services, at least x1 every six weeks.

RESPONSIBILITIES

- Check in all teams, pastor, & guest speakers at least 10 minutes prior to service
- Assure that all speakers have mic in hand, know where to stand, and when to proceed to the stage
- Be the point of contact and primary problem-solver for any technical staff issues such as equipment failure, staff not showing up, etc.
- Time each segment of the service and assess if changes need to be made prior to the next service
- Advise team members when changes need to be made to keep the service on schedule
- Continuously look for opportunities to improve the worship experience for the congregation

QUALIFICATIONS

Service Directors must be able to work creatively, think strategically and communicate effectively. The Director must also:

- Have a passion for worship
- Have a working knowledge of sound, video, and click-it
- Be a proven leader with good communication skills
- Be organized and able to manage multiple projects at once
- Be experienced at process improvement and project management
- See the details that others might miss, yet be a big-picture leader
- Be hard-working, but know how to have a good time; must have a sense of humor

TEAM STRUCTURE

There will be 4-6 Service Director Positions Open, with a Team Lead. Staff liaison is Rachel Clark.

CLICKIT OP - WORSHIP CENTER

POSITION DESCRIPTION

The ClickIt Op is responsible for leading worship lyrics and video playback for the congregation. They are an integral part of the service flow and worship leading, tasked with presenting without distraction each weekend.

TIME REQUIREMENTS

ClickIt operators will serve a full weekend, beginning with rehearsals at 1:30pm Saturday, through all four services. They will service through the end of the final Sunday service, released by 1:15pm.

RESPONSIBILITIES

- Check in with Service Director
- Turn on ClickIt System and Projectors, test all connections
- Test and check all slides during worship rehearsals
- Test all video playback for video and sound
- Lead worship during service by leading the worship team and congregation with lyrics
- Liaison with Kidsway to display family numbers throughout the service
- Be knowledgeable and able to fix songs on the fly, add messages, etc.

QUALIFICATIONS

ClickIt Ops must be comfortable with computers and multitasking. Strong communication skills are necessary. Team player who enjoys a fun, fast environment.

- Computer proficient
- Quick thinker/problem solver
- Good communication skills
- Good sense of musicality
- Must be open to a quick changing environment
- Enjoy being a part of a fun crew
- Heart of worship

TEAM STRUCTURE

There will be 4-6 ClickIt Op Positions available, with a Team Lead (Garry Shriver). Staff liaison is Jeff Eberhardt.

CLICKIT OP - ON-SITE ROCKLIN

POSITION DESCRIPTION

The ClickIt Op is responsible for leading worship lyrics and video playback for the congregation. They are an integral part of the service flow and worship leading, tasked with presenting without distraction each weekend.

TIME REQUIREMENTS

On-Site ClickIt operators will serve on Sundays, beginning with rehearsals at 7:00am, through two services to be released by 1:15pm.

RESPONSIBILITIES

- Check in with Service Director
- Turn on ClickIt System and Projectors, test all connections
- Test and check all slides during worship rehearsals
- Test all video playback for video and sound
- Manage transition from live worship to video teaching
- Lead worship during service by leading the worship team and congregation with lyrics
- Liaison with Kidsway to display family numbers throughout the service
- Be knowledgeable and able to fix songs on the fly, add messages, etc.

QUALIFICATIONS

ClickIt Ops must be comfortable with computers and multitasking. Strong communication skills are necessary. Team player who enjoys a fun, fast environment.

- Computer proficient
- Quick thinker/problem solver
- Good communication skills
- Good sense of musicality
- Must be open to a quick changing environment
- Enjoy being a part of a fun crew
- Heart of worship

TEAM STRUCTURE

There will be 4-6 ClickIt Op Positions available, with a Team Lead (Garry Shriver). Staff liaison is Jeff Eberhardt.

SOUND OP - WORSHIP CENTER

POSITION DESCRIPTION

The Worship Center Sound Op is responsible for skillfully and artistically creating an audio mix for weekend services and monitoring and recording the sermons. Their most important job is ensuring that the worship band has everything they need audibly, so that they can freely worship while playing, and lead the congregation in powerful, authentic worship.

TIME REQUIREMENTS

Sound Ops serving in the Worship Center are required to be present for mid-week rehearsal on Wednesday nights from 6:30pm until approximately 9:30pm. They are required to be on campus at 1:30pm on Saturday and at 8:00am on Sundays for sound check and rehearsal. Sound Ops will be on all weekend for all four services, at least x1 every six weeks.

RESPONSIBILITIES

- Be prepared for weekend services by knowing the songs, having listened to the studio recordings of the worship set
- Ensure all musical equipment is properly set for reinforcement by checking microphone positioning and connection
- Provide professional audio support for the worship band, emcees, and pastors
- Troubleshoot potential problems with audio equipment
- Ensure wireless microphones have proper battery power
- Continuously look for opportunities to improve the worship experience for the congregation

QUALIFICATIONS

Sound Operators must be able to effectively translate the Worship Team's message in song to the congregation. They must also:

- Be able to hear a frequency range between 30Hz and 18KHz
- Have knowledge of the Yamaha Digital Audio Consoles to be able to quickly and efficiently navigate.
- Be able to properly care for audio equipment by knowing how to roll and store Cables, DI Boxes, and Microphones.
- Must have humility to understand the cohesive relationship that the sound operator has with the worship band and the other tech booth members, and the willingness to submit when necessary.
- Be hard-working, but know how to have a good time; a sense of humor is a plus

TEAM STRUCTURE

There will be 3 Sound Operator Positions not including staff liaison and lead, Brian Lisk.

SOUND OP - ON-SITE ROCKLIN

POSITION DESCRIPTION

The On-Site Rocklin Sound Op is responsible for skillfully and artistically creating an audio mix for Sunday services and monitoring the playback of the recorded sermons. Their most important job is ensuring that the worship band has everything they need audibly, so that they can freely worship while playing, and lead the congregation in powerful, authentic worship.

TIME REQUIREMENTS

Sound Ops serving in On-Site Rocklin are required to be present for mid-week rehearsal on Thursday nights from 6:30pm until approximately 9:30pm. They are required to be on campus 7:00am on Sundays for sound check and rehearsal. Sound Ops will be serve on Sundays for both services, at least x1 every six weeks.

RESPONSIBILITIES

- Be prepared for weekend services by knowing the songs, having listened to the studio recordings of the worship set
- Ensure all musical equipment is properly set for reinforcement by checking microphone positioning and connection
- Provide professional level audio support for the worship band and emcees
- Troubleshoot potential problems with audio equipment
- Continuously look for opportunities to improve the worship experience for the congregation

QUALIFICATIONS

Sound Operators must be able to effectively translate the Worship Team's message in song to the congregation. They must also:

- Be able to hear a frequency range between 30Hz and 18KHz
- Have knowledge of the Yamaha Digital Audio Consoles to be able to quickly and efficiently navigate.
- Be able to properly care for audio equipment by knowing how to roll and store Cables, DI Boxes, and Microphones.
- Must have humility to understand the cohesive relationship that the sound operator has with the worship band and the other tech booth members, and the willingness to submit when necessary.
- Be hard-working, but know how to have a good time; a sense of humor is a plus

TEAM STRUCTURE

There will be 3 Sound Operator Positions not including staff liaison and lead, Brian Lisk.

STREAMING OPERATOR

POSITION DESCRIPTION

The Streaming Operator is there to switch the video streaming between camera and ProPresenter video feeds. They will operate inside of the control room and are responsible for our streaming feeds to the Internet.

TIME REQUIREMENTS

The streaming operator is required to be in the video control room 1 hour before service begins each day, and present for all service.

RESPONSIBILITIES

- Operate streaming computer during services
- Operate some of the technical functions streaming software
- Work together as part of the video team
- Follow the service flow and switch to video when needed
- Turn on and shutdown all necessary equipment in order to stream

QUALIFICATIONS

Streaming Operators must be able to work independently and as part of a team.

The Streaming Operator must also:

- Have a passion for Media/Technical Arts and serving in the church
- Have some knowledge or previous experience in video
- Able to work independently and be a self starter
- Take direction as well as constructive criticism in order to grow
- Able to focus and operate for extended periods of time
- Be hard-working, but know how to have a good time; must have a sense of humor
- Be eager to learn and grow as an operator
- Be flexible as processes and services change on the fly sometimes

TEAM STRUCTURE

There will be 3-4 Streaming Operator Positions Open. Staff liaison is Eric Camera.

VIDEO DIRECTOR

POSITION DESCRIPTION

The Video Director is responsible for leading the video team as well as switching the service. This person will direct all of the camera operators, switch both services with the team and be the point person for the entire team.

TIME REQUIREMENTS

Video Directors serving in Worship Center are required to be on campus by 1pm on Saturdays to connect with all volunteers and will oversee setup of all the equipment. They will be the last to leave the video room after all equipment is torn down and they will lock the control room as they leave. Video Directors will serve Saturday, there is no Sunday service for this position.

RESPONSIBILITIES

- Direct cameras during services
- Have full knowledge of camera functions
- Provide vision and leadership to the team
- Operate the camera switcher in the control room
- Have full knowledge of the camera switcher
- Start, monitor, and stop recording and redundancy
- Help with setup and tear down of camera positions
- Lead team debrief after every service
- Provide constructive criticism to operators in an uplifting and positive way
- Hand off of content for Sunday playback in on-site Rocklin
- Care of all Bridgeway equipment

QUALIFICATIONS

The Video Director must be able to lead a team in a shepherding and uplifting way.

- Have a passion for Media/Technical Arts and serving in the church
- Have extensive knowledge of the Bridgeway video system
- Have strong clear communication skills and be able to lead a team
- Be able to facilitate prayer and team growth
- Be confident in his/her direction, calls, and vision
- Be able to focus, lead, and operate for extended periods of time
- Be hard-working, but know how to have a good time; must have a sense of humor
- Be eager to learn and grow as a director
- Be flexible as processes and services change on the fly sometimes
- Have a heart to see others grow in their skills as well as walk with Christ

TEAM STRUCTURE

There will be 2-4 Camera Operator Positions Open. Staff liaison is Eric Camera.

CAMERA OPERATOR

POSITION DESCRIPTION

The Camera operator is responsible for operating one of three cameras inside of the sanctuary with the goal of capturing the service. The Camera Operator will listen to the direction of the Video Director and cooperate as part of the video team.

TIME REQUIREMENTS

The Camera Operator is required to be in the sanctuary by 1:30pm on Saturdays to assist in the setup of camera positions and equipment testing. Rehearsal will begin at 2pm with services starting at 4pm and 6pm. Operators are asked to stay after services are over to tear down equipment and reset the sanctuary. There are no Sunday requirements for this position. A Camera Operator will serve at least 2 times per month.

RESPONSIBILITIES

- Operate camera during services
- Operate some of the technical functions of the camera
- Work together as part of the video team
- Listen to the directors calls and vision
- Help with setup and tear down of camera positions
- Execute specific camera moves and functions as the director asks for them
- Should always be looking to grow, learn and improve upon camera work

QUALIFICATIONS

Camera Operators must be able to work together as part of a team. The Camera Operator must also:

- Have a passion for Media/Technical Arts and serving in the church
- Have some knowledge or previous experience in video
- Able to work as a part of a team
- Take direction as well as constructive criticism in order to grow
- Trust the directors calls, direction, and vision for the service
- Able to focus and operate for extended periods of time
- Be hard-working, but know how to have a good time; must have a sense of humor
- Be eager to learn and grow as a camera operator
- Be flexible as processes and services change on the fly sometimes

TEAM STRUCTURE

There will be 8-10 Camera Operator Positions Open. Staff liaison is Eric Camera.

LIGHTING DESIGNER (LD)

POSITION DESCRIPTION

The primary purpose of the Lighting Designer is to help bring clarity and focus to what is happening on stage in the main auditorium and/or OnSite Rocklin for weekend services through the use of lighting instruments. The Lighting Designer is a leader on the worship team, and it is their responsibility to help create a dynamic, visual worship environment by adding dimension, interest, focus and depth to weekend services.

TIME REQUIREMENTS

The Lighting Designer (when scheduled) is required to be at weekend rehearsal/soundcheck on Saturday at 1:30pm (Not required for On-Site Rocklin), as well as be at all Saturday and Sunday services. Sunday service arrival is at 8:00am (7:00am rehearsal/soundcheck for On-Site Rocklin). It is highly encouraged, when possible, that the lighting designer be at the midweek rehearsals on Wednesday at 6:30pm (Thursday at 6:30pm for On-Site Rocklin) to work through any light focusing needs & start pre-programming for weekend services. All times are subject to change as specified by Weekend Leader(s) and as designated in Planning Center.

RESPONSIBILITIES

- Promptness to all rehearsals, services, and scheduled events
- Adequately review all songs & service order to have an understanding of the structure and dynamic flow of each service being programmed
- Be on the lookout for new tech volunteers
- All technical related issues, concerns, and questions should be discussed with Staff Leader

QUALIFICATIONS

- A servant heart, promptness to all rehearsals, services, and scheduled events
- Have a comprehensive understanding of the lighting equipment in use at either venue you are programming for
- Be prepared by reviewing of songs, service flow and any special service elements
- Must recognize themselves as leaders both on and off the stage
- Sensitivity to Holy Spirit
- Maintain a teachable spirit, open to insight and constructive criticism from others
- Be comfortable with both PC & Mac based computer platforms

TEAM STRUCTURE

There will be anywhere from 6-8 team Lighting Designer positions available, with a Team Lead. Staff liaison is Jeff Eberhardt.

STAGE CREW

POSITION DESCRIPTION

The primary purpose of the stage crew is to build, design, arrange and implement stage sets for the main auditorium & OnSite Rocklin. The secondary goal of the stage crew is to help with strike and reset of the stage elements to accommodate different band setups and design needs.

TIME REQUIREMENTS

The stage crew members are an AS NEEDED volunteer position, with most of the time requirements based upon special events and new set designs. (ie- Concerts, Drama Productions, Worship Arts Weekends, etc.) This is more of a seasonally heavy position as stage visuals shift periodically to keep things looking fresh and visually interesting as we use our creativity to honor God.

RESPONSIBILITIES

- Commit to being available as needed for periodic stage projects
- Attendance of Worship Team events unless arrangements are made prior
- Be on the lookout for new tech volunteers
- All technical related issues, concerns, questions should be discussed with Staff Leader

QUALIFICATIONS

- A servant heart
- Promptness to all scheduled events (ie- Build Times, Work days, Strike's, etc.)
- Have a comprehensive understanding of basic construction tools and safety protocols in using said tools (including attire of closed toe shoes & work gloves)
- Value safety over task efficiency
- Sensitivity to Holy Spirit
- Maintain a teachable spirit, open to insight and constructive criticism from others
- Be able to lift 50lbs

TEAM STRUCTURE

Staff liaison is Jeff Eberhardt.